

Zach Perry

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PROFESSIONAL SUMMARY

Nonprofit professional seeks to apply my management and operations skills to challenges in the nonprofit sector. I work collaboratively to address social problems and improve service delivery in community development and social services.

PROFESSIONAL EXPERIENCE

Operations and Community Manager & Consultant

Raleigh, NC

PMA Nonprofit Leadership

September 2023 – Present

- Create technological and workforce systems to improve productivity, efficiency, and quality of client services
- Assure continuous improvement of products and services through analysis, redesign, and implementation
- Deliver direct consulting services through research, relationship management, and project management

Researcher

Raleigh, NC

Freelance

January 2022 – Present

- Perform data analysis and report writing in collaboration with peer researchers on dissertation projects
- Analyze interview transcripts to collect data for restorative justice investigation
- Conduct qualitative research for Leadership Fellows Academy training program, including study design and data collection

Graduate Assistant, Department of Public Administration

Raleigh, NC

North Carolina State University

August 2021 – May 2023

- Facilitate project management of Leadership Fellows Academy training program, a \$343,432 state contract in Rhode Island, for peer recovery leaders; host training sessions, manage contract workflows, and provide customer service
- Conduct qualitative and quantitative research projects, including data collection, literature review, and report writing
- Research and craft practitioner report highlighting best practices for local nonprofit volunteer systems

Positions held prior to 2023: Teaching Assistant at NCSU (2022) and Grant Writing Intern at Flanders Fields (2022).

EDUCATION

North Carolina State University, Raleigh, NC

May 2023

Master of Arts in Public Administration (MPA)

VOLUNTEER EXPERIENCE

Soil and Soul

Raleigh, NC

May 2025 – Present

- Assist in identifying prospective candidates for Board of Directors membership
- Build outreach materials to support board recruitment and development outcomes

United Way of the Greater Triangle

Raleigh, NC

April 2025

- Assess grant applications as part of annual grantmaking cycle decisions
- Provide comprehensive feedback of equity impacts and diversity considerations in awards process

Chronic Hope Cares

Raleigh, NC

June 2024

- Research grant opportunities to support mental health research studies
- Document proposal requirements, deadlines, and other key information

BOARD MEMBERSHIPS

Water Insecurity Correction Coalition

December 2024 – Present

Public Administration Alumni Society (North Carolina State University)

September 2024 – Present

PROFESSIONAL ASSOCIATIONS

Young Nonprofit Professionals Network of the Triangle NC

2021-Present

SKILLS

Relevant: Program Management, Customer Service, Training Programs, Operations Management, Project Management, Report Writing, Qualitative Data Collection, Board Prospecting

Computer and Technology: Survey Monkey, HubSpot, Excel, Zoom, Basecamp, Google Suite, Instrumentl, Kahoot, Microsoft Suite, Moodle, NationBuilder, Salsa Engage, Squarespace